

**From:** Mindy Nguyen <Mindy.Nguyen@lacity.org>  
**Sent time:** 04/02/2020 10:04:05 AM  
**To:** Albert Lew <albert.lew@lacity.org>  
**Subject:** Re: Hollywood Center Project Correspondence Follow-Up Request

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Hi Albert,

You may send directly to me and I can upload it for you.

Thank you!

On Thu, Apr 2, 2020 at 9:38 AM Albert Lew <[albert.lew@lacity.org](mailto:albert.lew@lacity.org)> wrote:

If I don't have a City dropbox account, how do I upload the files? Please advise.

*Albert C. Lew, P.E.*

Wastewater Engineering Services Division (WESD)

Bureau of Sanitation

Department of Public Works

City of Los Angeles

Phone: 323.342.6207

Fax: 323.342.6210



-----Confidentiality Notice-----

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If you have received this communication in error, please notify us immediately by e-mail and delete the original message and any attachment without reading or saving in any manner.

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On Wed, Apr 1, 2020 at 4:27 PM Mindy Nguyen <[Mindy.Nguyen@lacity.org](mailto:Mindy.Nguyen@lacity.org)> wrote:

Hello All,

I have just been informed that the link previously provided does not work.

Please use this link instead: [https://www.dropbox.com/sh/ljbnuw21590u2aw/AADJMCH6SDQO0d4wql\\_u8gMka?dl=0](https://www.dropbox.com/sh/ljbnuw21590u2aw/AADJMCH6SDQO0d4wql_u8gMka?dl=0)

Thank you in advance for your time and attention to this matter.

On Tue, Mar 31, 2020 at 5:09 PM Mindy Nguyen <[Mindy.Nguyen@lacity.org](mailto:Mindy.Nguyen@lacity.org)> wrote:

Hello,

By now, you should have already received an email on or after February 4, 2020, requesting all electronic communications, such as emails (including personal emails) and text messages pertaining to the **Hollywood Center Project**, located at 1720-1770 North Vine Street; 1746-1760 Ivar Avenue; 1733 and 1741 Argyle Avenue; and 6236, 6270, and 6334 West Yucca Street.

If you have already responded to the first email by indicating that you did not have any correspondence, or by providing all correspondence in your possession, this email is to request any *additional* correspondence from, to, or between any City staff relating to the Hollywood Center Project, **from the date of your initial response to present.**

If you did not respond to the first email, this email is to request any written or email correspondence from, to, or between any City staff relating to the Hollywood Center Project, dating back **from October 12, 2017 to present**.

Please note that as an Environmental Leadership Development Project (ELDP), the City is required to collect and upload all relevant public records of proceedings regarding the Project at the time the Draft EIR is published, until the administrative record for this Project is certified. That said, I ask that, following compliance with the subject request, you continue to upload any correspondence on this Project, as you receive it, to the following Dropbox link:

<https://www.dropbox.com/sh/lufus38kl50p0he/AACd9mR7C-Gs7RtPqvuhJdHba?dl=0>, within a folder titled under your Full Name, using the following instructions:

1. All **email (digital) correspondence** should be submitted, per the Office of the City Attorney's request, in the format outlined in the [instructions attached to this email](#).
2. Any **written (non-digital) correspondence** should be submitted via a scanned PDF file.
3. Any **text messages** should be screenshot and forwarded to your "[lacity.org](mailto:lacity.org)" email address, and compiled based on the [instructions attached to this email](#).

At a minimum, please conduct a search using the following key words/phrases:

- *CPC-2018-2114*
- *CPC-2018-2115*
- *ENV-2018-2116*
- *VTT-82152*
- *Tract Map 82152*
- *Hollywood Center Project*
- *Hollywood Center*
- *HCP*
- *Millennium*
- *1720-1770 North Vine Street (any address in the range)*
- *1746-1760 Ivar Avenue (any address in the range)*
- *1733 and 1741 Argyle Avenue (any address in the range)*
- *6236, 6270, and 6334 West Yucca Street (any address in the range)*
- *MCAF Vine LLC*

Please submit all documents to me no later than **Thursday, April 2, 2020**.

If you are aware of other City staff who may have worked on this Project but has not been included in this email, please let me know as soon as possible. If you do not have any correspondence regarding this matter, you do not need to respond.

Thank you in advance for your time and cooperation.

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LOS ANGELES  
CITY PLANNING

**Mindy Nguyen**

City Planner

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